

## Countdown Food Rescue Partners Contestable Fund

Information and Criteria 2019 Funding Round

*Please ensure you have read the following information prior to completing your application.*

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### About the Fund

Countdown's Food Rescue programme was established in 2011 and wherever possible sees safe, quality surplus food donated to The Salvation Army and other food rescue charity partners around the country. It supports Countdown's goal towards zero food waste to landfill by 2020, and in the last financial year equated to \$3.79 million of food donated to food rescue charities and food banks.

Two years ago, Countdown introduced its Countdown Food Rescue Partners Contestable Fund, which has been designed to help grow the capacity and/ or capability of our food rescue partners to rescue food from Countdown supermarkets. Over the last two years, \$275,000 has been provided to a range of partner organisations through the Fund.

In 2019 we are continuing to evolve the Fund with a focus on supporting both operating costs and capital expenditure. In this year's funding round, preference will be given to those applications which can demonstrate a tangible increase in the capacity and/ or capability to collect surplus food from Countdown.

### The 2019 Fund

- The total amount available in the Fund is **up to \$150,000** for the 2019 calendar year.
- Applications open on Monday, 3 December 2018 and **close at 5pm on Wednesday, 20 February 2019.**
- Applications must be emailed to: [monique.vallom@countdown.co.nz](mailto:monique.vallom@countdown.co.nz) during the above timeframe. No extensions. late or incomplete applications will be considered.
- Funds for successful applicants will be announced on or before Wednesday, 20 March 2019. Funds will be distributed to successful applicants as soon as practicable after this date.
- Countdown will consider a range of applications for a **minimum of \$5000 to a maximum of \$25,000** each.
- If the total 2019 Fund is not allocated by 20 March 2019 we will consider holding a second round later in 2019.

### Eligibility Criteria

To be considered for the Fund, the applicant must:

- Be a registered charity which is based in New Zealand
- Have a signed Food Rescue agreement in place with Countdown before 1 December 2018
- Be currently rescuing surplus food from at least one Countdown supermarket.

## Funding Criteria

The following criteria will be used to consider each application. Please ensure you check your application against the criteria before submitting.

- Applications must illustrate their impact to a wide group of New Zealanders, including being able to provide regular reports on the use, outcomes and benefits of any funds granted through the fund as requested.
  - Show benefit to the community / New Zealand public by providing food to people in need
  - Fit well with the Countdown purpose to make Kiwi's lives a little better every day.
- Funding preference will be given to applications which **grow the capacity and/ or capability** of Countdown's food rescue partners to collect surplus food from Countdown and thereby contribute to our goal towards zero food waste to landfill.
  - The 2019 Fund will consider supporting the expansion by existing food rescue partners into new areas, towns or regions where this results in **additional food being diverted** away from landfill.
- The Fund will support both operating costs and/ or capital expenditure:
  - Specific future initiatives or projects
  - Contributions towards the cost of running costs eg salaries, leasing costs, petrol costs
  - Initiatives or events that support further fundraising for your organisation eg sponsorship of fundraising events.
  - Note: where operating expenditure or fundraising support is sought, applicants must be aware that funding is provided for the 2019 year only and there is no provision for on-going support. Applications must demonstrate that this is taken into account. Where sponsorship support is requested, Countdown reserves the right to request information about funds raised.
- Countdown will consider a range of applications for a minimum of \$5000 to a maximum of \$25,000 each:
  - It is Countdown's preference to support a variety of activities across a number of food rescue partners. Applications should consider and reflect the scale of the potential benefit to Countdown's goal towards zero food waste.
- Applicants must be able to provide data to Countdown about the quantity (weight), type and frequency of food rescued from our stores as per the application form.
- Applicants must be able to support media or other opportunities to drive awareness of Countdown's Food Rescue programme and/ or Contestable Fund.

The Fund will not support:

- Retrospective projects (projects that have been completed)
- Individuals or travel

When reviewing applications for support, Countdown will consider:

- The integrity of the initiative
- The value and impact on the local community
- The value and impact to Countdown's Food Rescue Programme and goal towards zero food waste to landfill
- The track record of the applicant
- Previous funds received from Countdown
- Relevant costs versus ongoing benefits of the initiative

### **Decision Process**

- All applications will be treated in the strictest of confidence.
- Applications will be reviewed and considered no earlier than 20 February. Applicants will be informed of the outcome of their application by 20 March at the latest.
- Please be aware that Countdown may request additional information or clarification on any application.
- Successful applicants may be required to take part in media opportunities.
- Decisions are final and at the discretion of Countdown.

### **Terms and Conditions of Application**

- All funding applications must be submitted using the Countdown Food Rescue Partners Contestable Fund Application Form.
- Applications must be signed by an approved signatory for your organisation.
- Funds received must be used for the purpose stated in Section 4 of the Application Form
- Countdown reserves the right to request regular reports on how funds granted have been put to use and the impact of these funds as appropriate.